

# TECHNICAL UNIVERSITY OF LIBEREC

## INFORMATION SHEET 2023-24

Full legal name of the institution: CZ: Technická univerzita v Liberci  
EN: Technical University of Liberec

ERASMUS Code of the Institution: CZ LIBEREC01

website: CZ: <https://www.tul.cz/>  
EN: <https://www.tul.cz/en/>

## INTERNATIONAL OFFICE

**Address:**

Technical University of Liberec  
Studentská 1402/2  
460 01 Liberec  
Czech Republic

**International office** - building IC, 3th floor

**Erasmus+ office** - building G, 5th floor

**Phone:** + 420 485 353 931

**General Email address:** [erasmus@tul.cz](mailto:erasmus@tul.cz); [international@tul.cz](mailto:international@tul.cz)

**Vice-rector for International Relations**

doc. Ing. Kateřina Maršíková, Ph.D.

Email: [katerina.marsikova@tul.cz](mailto:katerina.marsikova@tul.cz)

Phone: +420 485 352 344

**Erasmus+ Institutional coordinator**

Mgr. Zuzana Veselá

Email: [zuzana.vesela2@tul.cz](mailto:zuzana.vesela2@tul.cz)

Phone: + 420 485 353 931

## CONTACT FOR INTER-INSTITUTIONAL AGREEMENTS

**Ing. Viera Huličková**

Email: [viera.hulickova@tul.cz](mailto:viera.hulickova@tul.cz)

Phone: + 420 485 353 497

## CONTACT FOR INTERNATIONAL STAFF MOBILITY

### **Ing. Viera Huličková**

Email: [viera.hulickova@tul.cz](mailto:viera.hulickova@tul.cz)

Phone: + 420 485 353 497

or contact the Faculty Coordinator:

<https://www.tul.cz/en/erasmus/incoming-international-students/ects-coordinators>

## CONTACT FOR COMMUNICATION REQUESTS

### **Mgr. Zuzana Veselá**

Email: [zuzana.vesela2@tul.cz](mailto:zuzana.vesela2@tul.cz)

Phone: + 420 485 353 931

## CONTACT FOR STUDENT MOBILITY REQUESTS

**Email:** [erasmus@tul.cz](mailto:erasmus@tul.cz)

### **Incoming students**

Bc. Daria Mlejnkova

Email: [daria.mlejnkova@tul.cz](mailto:daria.mlejnkova@tul.cz)

Phone: + 420 485 353 122

### **Outgoing students**

Hana Primas

Email: [hana.primas@tul.cz](mailto:hana.primas@tul.cz)

Phone: + 420 485 353 907

## NOMINATION INSTRUCTIONS FOR PARTNER UNIVERSITIES

For nomination please send e-mail to [erasmus@tul.cz](mailto:erasmus@tul.cz)

### **Deadline for nominations:**

-for winter semester and full year students: June 30, May 30 if the student needs a VISA,

-for summer semester: November 30, October 30 if the student needs a VISA.

## INFORMATION ABOUT APPLICATION PROCEDURE FOR EXCHANGE STUDENTS

**Website:** <https://www.tul.cz/en/erasmus>

**Courses taught in English:** <https://www.tul.cz/en/erasmus/incoming-international-students/course-catalogue>

**Application information:** <https://www.tul.cz/en/erasmus-2/incoming-students/erasmus-application-procedures-and-deadlines/>

**Application forms:** <https://stag.tul.cz/portal/studium/uchazec/ects-prijezdy.html>

Please choose courses only from the relevant faculty when filling in the on-line Learning Agreement. If you have any doubts please do not hesitate to contact your faculty coordinator. Let me stress that it can happen that our on-line registration system shows you another semester/language of instruction etc. than stated in the list of the courses. Please do not pay attention to this discrepancy and please follow the information stated in the list of the courses and just register the course.

### **Application procedure:**

1. Read the instructions about how to make a registration.
2. Create your personal account and complete the online application form.
3. Please send us via e-mail The Learning Agreement generated from our system and Transcript of Records signed and stamped by your university responsible persons.

Only the documents from our system will be accepted - please send us the documents by e-mail.

If you have any questions regarding the online application, please contact Bc. Daria Mlejnkova at [daria.mlejnkova@tul.cz](mailto:daria.mlejnkova@tul.cz)

### **Language requirements:**

- level in English for English taught programmes: B1/B2 (see the Inter-institutional agreement).

We do not require any documents to prove your language level but if you do not fill in language level to the Learning Agreement we need to verify your language level.

### **Application deadlines:**

For winter semester and full year students: June 30, May 30 if the student needs a VISA

For summer semester: November 30, October 30 if the student needs a VISA.

## **Accommodation**

Accommodation is booked for all students automatically upon acceptance, no application is necessary.

## **Useful links**

**Academic calendar:** <https://www.tul.cz/en/students/academic-calendar/>

**ESN Liberec:** <http://www.esn-liberec.cz/>

**Welcome Days:** <https://www.tul.cz/en/erasmus-2/incoming-students/erasmus-welcome-days/>

**Accommodation:** <https://www.tul.cz/en/students/life-at-tul/acommodation/>