



esiea
INGÉNIEUR·E·S D'UN NUMÉRIQUE UTILE

**International Student
Handbook**

ESIEA Graduate School of Engineering

Welcome!

You probably know France for its culinary traditions (baguette, cheese, wine...), fashion and perfume, art museums and even... opportunities for romance!

But did you know that France is also a country with a longstanding tradition of science and engineering? Did you know that we have [astronauts](#) and [famous companies in the games industry](#)? [Hip mathematicians](#) and [world famous pioneers in electronic music](#)?

You're going to discover this and more at ESIEA Graduate School of Engineering!

We are delighted to welcome you !

ESIEA Graduate School of Engineering offers a 5-year program in Digital Sciences and Technologies leading to an engineering degree equivalent to a Master of Science.

Our entire program is offered in both English and in French on our Paris campus and in French on our Laval campus. You are certain to find the programme and campus that are right for you!

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Location

ESIEA Paris-Ivry

74 bis avenue Maurice Thorez - 92400 Ivry-sur-Seine - FRANCE

ESIEA Laval

38 rue des Docteurs Calmette et Guérin – 53000 Laval - FRANCE

Links





Contact persons International Office



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Semester Dates

Autumn semesters : S5, S7, S9
Spring semesters : S6 (n/a), S8, S10

3rd year of study (Bachelor 3 level)
Semester 5: early Sept. –end of Jan.
Semester 6: end of Jan.– mid Jun. (n/a)

4th year of study (M1 level)
Semester 7: late Aug. –end of Dec.
Semester 8: early Jan. – end of Mar.

- **Please note that for the academic year 2024/25, the spring semester of the 3rd year is not open.**
- **Students can still enroll for the autumn semester of the 3rd year and for both semesters of the 4th year.**

5th year of study (M2 level)
Semester 9: early Sept. – mid Jan.



Program information

Year 3: All students follow exactly the same academic program for 30 ECTS. There are no optional courses except for second languages (including survival French). Courses are taught in French or in English.

Year 4: All students follow the core program, which includes a technical project (24 ECTS) and choose 1 major (6 ECTS). The only major taught in English is Software Engineering. Courses are taught in French or in English.

Year 5: Students choose 1 major (software engineering, the only one taught in English) and 1 minor. All students also undertake a senior project. Courses are only taught in French.

Please note that students can only select courses from the semester of the study year that they have chosen. Courses listed in one semester will only be offered in that semester. You cannot "mix and match" between semesters because there would be too much overlap in the timetables.



Application procedure

Nomination

All exchange students have to be nominated by the international advisor of the partner university. Nominations should be sent by e-mail to Mrs. Susan LOUBET : susan.loubet@esiea.fr

> Create an account on the [ESIEA Mobility Online platform](#)

Application documents to upload on the [ESIEA Mobility Online platform](#)

- ID photo in either JPG or PNG format
- Photocopy of passport
- Study transcripts in English
- Proof of language level (B2 required in French or English depending on your programme)
- Learning agreement
- Cover letter explaining your motivation to come to ESIEA
- Proof of health insurance for the period of study



Life on campus

- > A lively environment for learning and self-discovery.
- > Advantages and services of 2 campuses. Students spend some quality time with their classmates outside of the school environment, create connections and explore different elements of university life. Some activities include: the orientation weekend, ski trip and much more.
- > An active Student Union and many student clubs.



Personal computer equipment

All ESIEA students must have a functioning laptop computer, as this will be an essential tool for the full duration of their studies.

The computer must be :

- compatible with both the scientific and office software recommended and/or provided by ESIEA, such as Mathematica and Microsoft Office Suite.
- able to connect to ESIEA's network and use all the resources made available by the IT department.

Tablets, mini PCs and Chromebooks are not allowed.




> Click [here](#) for more information.



Visa & Administrative procedures

[Campus France](#) is a governmental agency for foreign students. This is where you will begin your Visa application process.

Find more on the website about:

- > [How to apply for an online visa](#) on [France-Visas](#)
- > [The different types of student visas](#)
- > [Registering for Social Security](#) (French national health insurance) 
- > [Long Term Visa used as Residence Permit](#) or VLS-TS 
- > [Opening a bank account](#) 

Find the complete list of Campus France Youtube tutorials for the administrative procedures [here](#). Available in English, French and Spanish.



Documents to bring to France

- Passport
- A copy of your birth certificate
- Student card from your home institution
- Proof of insurance (health, housing, etc.)
- Admission letter from ESIEA
- Learning Agreement

Arrival in France

- If you are a degree-seeking student, pay the CVEC (Student and Campus Life Contribution) and obtain a certificate. More information [here](#).
- Complete the last steps of enrollment at ESIEA and get your student card enrolment
- Register for French social security. More information [here](#).
- Validate your residence permit. This process is done online. More information [here](#).
- Open a bank account. Required documents: ID card or passport, proof of address and student card.
- Open a telephone and internet line.



Student Concierge Club

Do you want to study with peace of mind, make administrative formalities easier and find solutions for everything, everywhere, before and during your stay?

Join the [Student Concierge Club](#), available to you anywhere in France and Europe with :

- > an app
- > online information and services
- > a 24/7 bilingual personal assistant

MEMBERSHIP + CONCIERGE 24/7 for 6 months: 150 euros incl. VAT

Being a member of the [Student Concierge Club](#) means :

- > **Bilingual support** with a personal assistant 24/7 anywhere in France and Europe
- > **Free advice** and information, online or by phone, WhatsApp, email or SMS - more tailored support according to your expectations and budget
- > **Access to** a platform to find information, solutions and support for all your administrative procedures, from finding accommodation to handing over the keys, to help with CAF, social security ... or for your day-to-day needs...

For more information, send an e-mail to contact@studentconciergeclub.com

Students admitted to ESIEA can have access with an ID given by the Student Concierge Club team.



Accommodation

Student housing at the CROUS

ESIEA cooperates with the CROUS, a public organization that manages student halls of residence, and has reserved a limited quota of furnished CROUS rooms.

Reservations for the CROUS Accommodation should be done through ESIEA's International Office. Exchange students cannot apply directly. If you wish ESIEA to make reservations for you, please inform us no later than 6 weeks prior to arrival.

Rooms are assigned by CROUS according to availability. Due to the limited number of rooms available for exchange students, please note that submitting your application before the deadline does not guarantee you accommodation with the CROUS.



IMPORTANT : Please plan your arrival at a Paris airport between Monday and Friday, preferably in the morning, before 2pm. Check-ins and check-outs are not possible during the weekend at the CROUS.

How to apply to CROUS accommodation (Paris and Laval):

1. ESIEA's International Department nominates students applying for CROUS accommodation mid-July
2. The student applies online for CROUS accommodation on the MesServices.etudiant.gouv.fr website

You will receive detailed information by email with all the procedures

Paris – Ivry-sur-Seine

Résidence CROUS Cachan



66-70 rue Camille Desmoulins,
94234 Cachan
France



- Between 10 and 18 m² with private toilet and shower

- No cooking facilities in the smallest room.



Rent: between 280 € and 460 €/month for a room, utilities included.
Deposit: 233 € (this will be returned if the room is in good condition at the end of the student's stay)



45 minutes bus ride
ESIEA Ivry Campus - Residence hall
CROUS Cachan



Paris-Charles
De Gaulle

1h15

les Crous

How to check-in at Cachan & K-B

First, you have to notify the CROUS of your arrival date, and then they will send you a notification by e-mail confirming the date and time that you will have to arrive at the residence.

Cooking utensils and bedding not provided

Students must bring or buy pillows, blankets, sheets and pillowcases

Résidence CROUS Kremlin-Bicêtre (KB)



4 rue Pasteur,
94270 Le Kremlin-Bicêtre
France



15 minutes metro ride
ESIEA Ivry Campus - Residence hall CROUS



- 18 m2 with private toilet, shower
and small kitchen
- Bedding not provided



Rent: 400-455 €/ month for a room, utilities
included.
Deposit: 233 € (this will be returned if the room
is in good condition at the end of the student's
stay)

Résidence U' Robert Tatin Laval



5 place du 7 et 15 juin 1944
53000 Laval
France



Located near the Laval train station, 10
minutes bus ride from the campus



- 19 m2 with private toilet, shower
and small kitchen
- Bedding not provided



Rent: 347€/month for a room, utilities included
Deposit: 100€ (this will be returned if the room
is in good condition at the end of the student's
stay)

How to pay:



1. You will have to pay the security deposit online by **credit card** to finalise your application.
2. Upon arrival, you will have to pay the rent for the first month by credit card
3. The rent is paid monthly by credit card to the CROUS

You will receive detailed information by email with all the procedures



Documents required:

- Identity document (and visa and/or residence permit if applicable) ;
- Certificate of enrolment or Admission letter from ESIEA ;
- Guarantor: ESIEA will provide a letter ;
- Student home and civil liability insurance
 - There are two options:
 - <https://heyme.care/en/foreign-student>
 - <https://www.assurances-etudiants.com/en/>
- RIB (Relevé d'Identité Bancaire, full bank details)

You will receive detailed information by email with all the procedures



Student housing in the private sector

For private housing options please check ESIEA's [webpage](#) on housing



Insurance

All students must show proof of French housing insurance upon arrival to cover accidental damage caused by the tenant or by natural disasters: flooding, storm etc...

They also have to take out civil liability insurance which covers them in case of damage to a third person. This is generally included in the housing insurance, but this needs to be verified.

To take out a housing insurance policy, you can use any online provider, but you must use a French insurance company. Hereunder you will find two options :

- > [HEYME](#)
- > [ADH Assurance](#)

The students will need to pay for 1 year of insurance (regardless of the length of stay)

Important: You should make sure that you have the [civil liability coverage](#)

We highly recommend you to open a bank account in France (see page 4 Visa and Administrative Procedures)



Student Housing aid

[CAF](#) (Personalised Housing Aid (Aide personnalisée au logement - APL))

Apply for housing aid online [here](#)

Follow the CAF guide, which details the whole process of applying for student housing aid. You can then track your application using the CAF smartphone app.

See more on page 12.



Budgets

Annual Expenses	Budget
School Fees	According to your program
CVEC (only for degree-seeking students)	~100€
Residency Permit Validation	50€
Home Insurance	~40€
Total	~700€

Monthly Expenses	Paris	Laval
Housing (CROUS)	300 - 400€	300 - 400€
Food	350€ min.	250€ min.
Urban Transport	30€	17€
Diverse (leisure, tourism, shopping, phone)	150 - 200€	130 - 170€
Phone	***	***
Total	800 - 980€	700 - 850€



Public transportation

Paris and its surroundings

If you are under 26 and a student, you can get the **Carte Imagine R** card, valid for one year, for travel in the entire Paris Region (Île-de-France).

The Imagine R annual card costs €365, payable once or over 9 instalments, without any additional fees, +€8 administration fee.

To subscribe, pick up an application from a RATP station or apply online.

- > There are five start dates for the pass:
1 September, 1 October, 1 November, 1 December or 1 January.

Find out more on their [website](#)

Laval and its surroundings

If you are under 26 and a student, you can get an Annual Abonnement Jeune on a TUL card for travel in Laval and its surroundings.

The Annual Abonnement costs 128€, payable once or over several instalments.

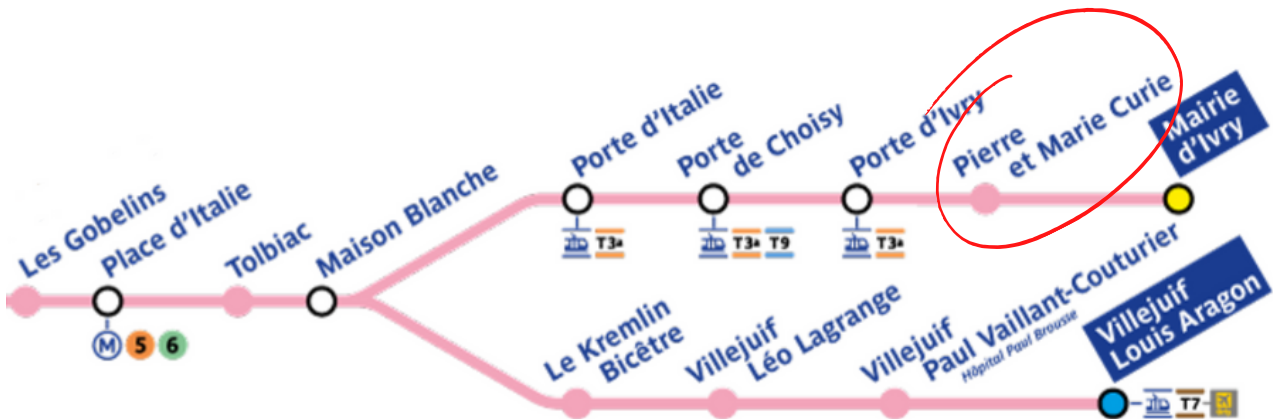
To subscribe, pick up an application from a TUL station or apply online.

- > There is one start date for the pass: 1 September

Find out more on their [website](#)



How to arrive to ESIEA Ivry-sur-Seine campus by metro



- **Metro station** : Pierre et Marie Curie
- **Direction** : Mairie d'Ivry line 7
- **Exit** : 2. Avenue Maurice Thorez

Warning :

This line has two destinations :

- Mairie d'Ivry**, identified in **yellow**, and
- Villejuif Louis Aragon**, identified in **blue**.

When you are on the platform waiting for the metro, you must ensure that you take the correct destination, Mairie d'Ivry, indicated:

- on the illuminated sign on the platform,
- on each car by yellow-lit signs.

Once you are on the train, the destination is announced by voice at the station before the junction.





Places to visit

There are many places in Paris and its surroundings you can visit as you please!
You can check the [Paris Tourist Office website](#) to learn more about the city.

Here are some tips:

- > Many museums are free for those under 26 such as the Louvre, l'Orangerie, Pompidou Center, quai Branly, Orsay, or the Arts et Métiers (don't forget your ID!)
- > Street art can be seen on various districts like the 4th in the center of Paris, 13th, 11th, 19th, 20th, like a life-size exhibition!
- > You can find some gaming bars in the center like the Reset bar or Le Dernier Bar avant la Fin du Monde at Châtelet
- > The biggest parks of Paris are the Buttes-Chaumont (19th), Montsouris (13th) and Luxembourg (5th)
- > There are castles accessible with the public transports like the castle of Versailles, Fontainebleau, Monte-Cristo, or Rambouillet (45 min to 2h of travel)



Useful links

Student Services



gouv.fr
étudiant

CROUS and University Restaurants



Welcome Desk Paris

**welcome
desk PARIS**



International Campus in Paris

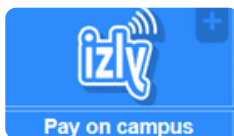


A one-stop shop
for administrative
procedures

Financial Aid



Izly card



Use this card to eat in
university cafeterias for
just 3,70€!
Many other services are
offered

**STUDY ENGINEERING.
IN ENGLISH.
ONLY WITH BETTER FOOD.
STUDY IN *FRANCE*.**

**CAMPUS
FRANCE**
usa.campusfrance.org USA

JCDecaux



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